

# HUSZREE BIN TOKIMAN

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I worked in the retail industry for one and a half years before continuing my education in the Diploma in Communication and Media at UiTM Alor Gajah Melaka for two and a half years. I have a basic understanding of how to approach customers, close sales, work cooperatively with other employees, and make customers/clients feel at ease in my presence. I'm also someone who enjoys learning new things and getting feedback from others, and I'm enthusiastic about anything I'm working on.

## EXPERIENCE

01/01/2018 – 31/11/2018

### SALES EXECUTIVE AT SAMSUNG STORE

Approaching customers and persuading them to buy our goods and assisting them in solving their problems.

01/12/2018 – 01/04/2019

### SALES EXECUTIVE OPTICAL SHOP (OOPPA)

Every time a customer enters the business, I approach them. Also, assist them in selecting the ideal spectacles to complement their features and develop a positive relationship with them.

## EDUCATION

2013 - 2017

### SECONDARY SCHOOL AT SEKOLAH MENENGAH KEBANGSAAN SKUDAI

- PT3: 2A 2B 3C 2D 1E
- SPM: 1A 2B+ 2B 1C 1D

08/2019 – 03/2022

### DIPLOMA IN COMMUNICATION AND MEDIA AT UITM ALOR GAJAH MELAKA

- 1<sup>st</sup> & 2<sup>nd</sup> Semester: (above 3.00)
- Semester 3: G.P.A(3.61), C.G.P.A(3.38) (DEAN)
- Semester 4: G.P.A(3.57), C.G.P.A(3.43) (DEAN)
- Semester 5: Did not get the scoring yet because of finish the classes recently.

## SKILLS

- Possess the ability to console others.
- Friendly and able to establish a positive relationship with client.
- Working in a group is a plus.
- Ability to communicate in both English and Bahasa Melayu.
- Fast learner.
- Possess basic computer skill.