**Cover Letter**

***Dear Sir / madam,***

***I would like to offer this letter in support of my application for any suitable position in your company.  
I am a highly talented and target-oriented professional. I adopt easily to new environments and am a sincere and dedicated team player, with effective inter-personal and communication skills.  
I am interested in working in an organization that recognizes achievement and rewards performance. My educational background and work experience both is from INDIA and from UAE over the past 10 years will enable me to perform well as a member of your team.  Through my employment experience at management level I have demonstrated my professionalism, reliability and initiative.  Given an opportunity to work for your organization, I will strive to be worthy of the confidence reposed in me.  
Please find attached a copy of my curriculum vitae (CV) which will allow you to review my background and qualifications. I thank you for your time and look forward to hearing from you.    
   
Yours faithfully,,  
Mukesh Kumar***

**Curriculum vitae**

**INDIA**

**Mukesh Kumar**

Cell: **+917009566945**

**mukesh.mmhh@gmail.com**

**OBJECTIVE:** Seeking a challenging position in a growing and well established organization where I can prove to be an asset towards company’s success stories and self growth.

# Highlights: A dedicated journey man candidate with experience in different department like retail, aviation and customer service.

**PROFESSIONAL EXPERIENCE:**

**1. Wizz Air: (Cabin Crew from December 2021 till date)**

**2. Air Arabia : (Cabin Crew for 5 years from April 2015 till July 2020)**

**3. Qatar Airways: (Cabin crew for 1 year from July 2102 till June 2013)**

**(Training carried on the basis of cabin crew safety and procedure as per D.G.C.A)**

**Job Profile:**

. Taking the responsibility for safety of the passengers in-flight and taking care of their needs by the help of our in-flight services.

. Maintain safety and emergency regulations in the aircraft as per the rules of (D.G.C.A)

Ensure effective internal communications both within the partners, operations, QA, Supply chain and across the organization.

**4. Kurt-Geiger (Landmark Group): (Sales Consultant for 2 Years from March 2010 till March 2012)**

**RESPONSIBILITIES:**

* Actively participated in day to day operations of the brand including selling, displays, devising Sales Promotion

activities.

* Always met or exceeded targets assigned to me.
* was leading a team of 6 to 8 CA’s in store (Mall of the emirates)

**EDUCATIONAL QUALIFICATION:**

**One year Diploma in Aviation,Hospitality and Travel Tourism from FRANK FINN Institute CHANDIGARH**.

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| --- | --- | --- | --- |
| **University** | **Degree** | **Year** | **Remark** |
| I.G.N.O.U | High School | 2007-2008 | PASS |
| C.B.S.E | S.S.C | 2005-2006 | PASS |

**MAJOR STRENGTHS:**

. Good communication and Interpersonal communication skills.

. Ability to work under pressure and meet deadlines.

. Highly Self motivated and ambitious in achieving goals.

. Skills to work both independently and in team .

**PERSONAL INFORMATION:**

Date of Birth: 6th June 1988

Marital Status: Married

Nationality: Indian

Multilingual: English, Hindi and Urdu.

Hobbies: Interacting with people, Listening to music and Playing cricket .