



**NUR AIN SYUEHADA
BINTI MAT NASIR**



SUMMARY



Do SCAN me..
for My Future Job
Curriculum Vitae



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Off Jalan Bahagia,
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nurainsyuehada@gmail.com



LANGUAGE

MALAY - Advance
ENGLISH - Intermediate



PROFESSIONAL SKILL

Microsoft Words - Advance
Microsoft Excel - Advance
Microsoft Powerpoint - Advance



EDUCATION

DIPLOMA CORPORATE COMMUNICATION

2021

Kolej Universiti Poly-Tech MARA Kuala Lumpur (KUPTM)

Among subject taken:

• **CGPA: 3.20**

- Writing for The Mass Media
- Introduction to Mass Communication
- Integrated Marketing Communication
- Corporate Communication

SPM - SMK Seri Nering, Terengganu

2017

Among 9 subjects taken;

- Bahasa Melayu : A
- Sejarah : C
- Mathematic : C



WORKING EXPERIENCES

Corporate Communication Interns

2021

Institut Tadbiran Awam Negara Malaysia (INTAN)

- Managed to sorting, disposal and labelling INTAN confidential files;
- Provided service, assistance and respond as customer service;
- Performing ad-hoc task or task force project upon INTAN command.



ACTIVITIES AND INVOLVEMENT

IN-HOUSE EVENTS

- Photo Exhibition, Members of Department Protocol & Activities, 2019
- Corporate Social Responsibility (CSR), Head of Activities Department, 2019
- Final Year Project: E-Sport Maniac Tournament Game, Members of Protocol Department, 2020.



ACHIEVEMENTS

- Dean list awards semesters 5, Faculty of Business, Accountancy and Social Sciences (FBUSS), KUPTM



ADD. INFORMATION

- DRIVING LICENSE - D
- Willing to Travel



REFERENCES

Dr. Azmi bin Omar
Head of Corporate and International Unit

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KUPTM Internship Coordinator

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